



2009-2010 Federal Verification Worksheet



Your Application was selected by the U.S. Department of Education for a review in a process called "verification". In this process we are required by federal law (34 CFR, Part 668) to compare the information from your application with the information provided on this form and on signed copies of your 2008 federal tax forms (and your spouse's if you are married, or parents' if you are considered dependent for federal aid purposes).

We cannot process your financial aid until verification has been completed, so please provide the required documents as soon as possible.

What you need to do:

1. Collect you and your spouse's or parents' 2008 signed Federal Income Tax Forms (including schedule C if business income has been earned and schedule F if farm income has been earned) and corresponding W-2s.
2. Complete the appropriate sections and sign the worksheet.
3. Bring or mail this completed worksheet, **SIGNED** tax forms, W-2s, and any other documents to the Financial Aid Office.
4. We will compare this information with your FAFSA data and make corrections if necessary.

A. Student Information

Last Name

First Name

M.I.

Phone Number (include area code)

Social Security Number

Address (include apt. #)

City

State

Zip Code

B. Family Information

Independent Students (student who *did not* need to provide parent information on the FAFSA): List the people in your household, include: (a) yourself, and your spouse if you have one; (b) your children, if you provide more than half of their support from July 1, 2009 through June 30, 2010; and (c) other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

Dependent Students (students who *did* need to provide parent information on the FAFSA): List the people in your parents' household, include: (a) yourself and your parent(s) (including stepparent) even if you don't live with your parent(s); and (b) your parent(s) other children, even if they don't live with your parent(s), if (1) your parent(s) provide more than half of their support from July 1, 2009 through June 30 2010, or (2) the children would be required to provide parental information when applying for Federal Student Aid; and (c) other people if they now live with your parent(s), and your parent(s) provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

Write the names of all household members. Also write in the name of the college for any family member who will be attending at least half-time between July 1, 2009 through June 30, 2010, and will be enrolled in a degree, diploma, or certification program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
		Self	Thomas College

C. Tax Forms and Income Information

Please complete boxes 1, 2, & 3 below (as appropriate). 2008 Federal Income Tax returns include the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or foreign income tax return and W-2s. **If you did not keep a copy call the IRS at 1-800-829-1040 to request a tax transcript.**

Did you (the student) file a 2008 tax return? <input type="checkbox"/> Yes, provide a SIGNED copy	Did your spouse file a 2008 tax return? <input type="checkbox"/> Yes, provide a SIGNED copy	Did your parent(s) file a 2008 tax return? <input type="checkbox"/> Yes, provide a SIGNED copy
<input type="checkbox"/> Not yet, but I will (provide a SIGNED copy when it is filed).	<input type="checkbox"/> Not yet, but I will (provide a SIGNED copy when it is filed).	<input type="checkbox"/> Not yet, but I will (provide a SIGNED copy when it is filed).
<input type="checkbox"/> No, I won't be filing. List your 2008 income below and provide W-2 if applicable.	<input type="checkbox"/> No, I won't be filing. List your 2008 income below and provide W-2 if applicable.	<input type="checkbox"/> No, I won't be filing. List your 2008 income below and provide W-2 if applicable.

*If you answered "NO" to the above questions please list your income below and provide W-2s if applicable.

Name of Employer	Student Annual Amount Earned in 2008	Spouse's Annual Amount Earned in 2008	Parent(s) Annual Amount Earned in 2008

D. Worksheet Information

Both tax filers and non-tax filers must list any untaxed income received in 2008. List the **annual** amount you received. **Be sure to enter zeros if no funds were received. Failure to complete this section will delay the processing of financial aid.**

Student (Spouse)	Calendar Year 2008	Parent(s) (Step-parent)
Additional Financial Information		
\$	Education credits (Hope and Lifetime Learning tax credits) from IRS Form 1040 - line 49 or 1040A - line 31.	\$
\$	Child support paid because of divorce or separation or as a result of a legal requirement. Don't include support for children in your household, as reported in question 75 on the FAFSA.	\$
\$	Taxable earning from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.	\$
\$	Student grant and scholarship aid reported to the IRS in your adjusted gross income. Includes AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as grant and scholarship portions of fellowships and assistantships.	\$
\$	Combat pay or special combat pay. Only enter the amount that was taxable and included in your adjusted gross income. Combat pay is reported on the W-2 in Box 12, Code Q.	\$
Untaxed Income		
\$	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 forms in Boxes 12a through 12d, codes D, E, F, G, H and S.	\$
\$	IRA deduction and payments to self-employed SEP, SIMPLE, Keogh and other qualified plans from IRS Form 1040 - line 28 + line 32 or 1040A - line 17.	\$
\$	Child Support received for all children. Don't include foster or adoption payments.	\$
\$	Tax exempt interest income from IRS Form 1040 - line 8b or 1040A - line 8b.	\$
\$	Untaxed portions of IRA distributions from IRS Form 1040 - lines (15a minus 15b) or 1040A - lines (11a minus 11b). Exclude rollovers. If negative, enter a zero here.	\$
\$	Untaxed portions of pensions from IRS Form 1040 - lines (16a minus 16b) or 1040A - lines (12a minus 12b). Exclude rollovers. If negative, enter a zero here.	\$
\$	Housing, food, and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits).	\$
\$	Veterans noneducation benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	\$
\$	Other untaxed income not reported, such as workers' compensation, disability, etc. Don't include student aid, earned income credit, child tax credit, welfare payments, untaxed Social Security benefits, Workforce Investment Act education benefits, combat pay (if your parents are not tax filers), benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.	\$

E. Sign this worksheet

By signing this worksheet, I (we) certify that all the information reported on this worksheet is complete and correct. If dependent, at least one parent must sign. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student Signature

Date

Parent Signature (Dependent Students Only)

Date