



2023-2024 Federal Verification Worksheet

Your Application was selected by the U.S. Department of Education for a review in a process called “verification”. In this process we are required by federal law (34 CFR, Part 668) to compare the information from your application with the information provided on this form and on your 2021 federal tax forms (and your spouse’s if you are married, or parents’ if you are considered dependent for federal aid purposes).

We cannot process your financial aid until verification has been completed, so please provide the required documents as soon as possible. What you need to do:

- If you (and your spouse if you are married, or parent(s) if you are considered dependent for federal aid purposes) used the IRS Tax Retrieval process when completing your FAFSA and did not make any changes to that information, a 2021 tax transcript is not necessary.**
- If you (and your spouse if you are married, or parent(s) if you are considered dependent for federal aid purposes) did not use the IRS Tax Retrieval process or you made changes after the IRS Retrieval, contact the IRS at www.irs.gov or call 1-800-908-9946 to obtain a 2021 tax transcript (this may take up to three weeks to obtain).
- Submit this completed worksheet, tax transcripts (if applicable), W-2s, and any other documents to the Financial Aid Office.**
- If you (or your spouse if you are married, or parent(s) if you are considered dependent for federal aid purposes) did not file or are not required to file an IRS 1040, you (or your spouse if you are married, or parent(s) if you are considered dependent for federal aid purposes) must affirm that you are not required to file an IRS 1040 and include a copy of 2021 W-2 forms from all employers.

A. Student Information

Last Name

First Name

M.I.

Phone Number (include area code)

Social Security Number (last four)

Date of Birth

Address (include apt. #)

City

State

Zip Code

B. Family Information

Independent Students (student who *did not* need to provide parent information on the FAFSA): List the people in your household, include: (a) yourself, and your spouse if you have one; (b) your children, if you provide more than half of their support from July 1, 2023 through June 30, 2024; and (c) other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2023 through June 30, 2024.

Dependent Students (students who *did* need to provide parent information on the FAFSA): List the people in your parents’ household, include: (a) yourself and your parent(s) (including stepparent) even if you don’t live with your parent(s); and (b) your parent(s) other children, even if they don’t live with your parent(s), if (1) your parent(s) provide more than half of their support from July 1, 2023 through June 30, 2024, or (2) the children would be required to provide parental information when applying for Federal Student Aid; and (c) other people if they now live with your parent(s), and your parent(s) provide more than half of their support and will continue to provide more than half of their support from July 1, 2023 through June 30, 2024.

Write the names of ALL household members. Dependent students must include legal (biological or adoptive) parents if the parents live together, regardless of the marital status or gender of the parents. Also write in the name of the college for any family member who will be attending at least half-time between July 1, 2023 through June 30, 2024, and will be enrolled in a degree, diploma, or certification program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
		Self	Thomas College

C. STUDENT - COMPLETE PART C ONLY IF YOU WILL NOT FILE AND ARE NOT REQUIRED TO FILE AN IRS 1040

I ATTEST THAT I HAVE NOT FILED AN IRS 1040 FOR 2021 AND I AM NOT REQUIRED TO FILE AN IRS 1040 FOR 2021. I HAVE ATTACHED ALL OF THE W-2 FORMS I RECEIVED FOR 2021 AND MY "VERIFICATION OF NONFILING" FROM THE IRS.

D. PARENT or SPOUSE (IF APPLICABLE) - COMPLETE PART D ONLY IF YOU WILL NOT FILE AND ARE NOT REQUIRED TO FILE AN IRS 1040

I ATTEST THAT I HAVE NOT FILED AN IRS 1040 FOR 2021 AND I AM NOT REQUIRED TO FILE AN IRS 1040 FOR 2021. I HAVE ATTACHED ALL OF THE W-2 FORMS I RECEIVED FOR 2021 AND MY "VERIFICATION OF NONFILING" FROM THE IRS.

E. Worksheet Information

Both tax filers and non-tax filers must list any untaxed income received in 2021. List the **annual** amount you received. **Be sure to enter zeros if no funds were received. Failure to complete this section will delay the processing of financial aid.**

Student (Spouse)	Calendar Year 2021	Parent(s) (Step-parent)
Untaxed Income		
\$	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12 a through 12d, codes D, E, F, G, H, and S.	\$
\$	Child Support received for all children. Don't include foster care or adoption payments.	\$
\$	Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits). Don't include the value of on base military housing or the value of a basic military allowance for housing.	\$
\$	Veterans' noneducation benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC), and/or VA Educational Work-Study allowances.	\$
\$	Other untaxed income, not reported elsewhere, such as workers' compensation, disability, etc. Don't include student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act education benefits, on-base military housing or a military housing allowance, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.	\$
\$	Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form.	\$
2021 Additional Financial Information		
\$	Child support paid because of divorce or separation or as a result of a legal requirement. Don't include support for children in your (or your parents') household.	\$
\$	Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.	\$
\$	Combat pay or special combat pay. Only enter the amount that was taxable and included in your adjusted gross income. Don't include untaxed combat pay.	\$

F. Child Support Paid – Calendar Year 2021

If you reported above that you paid child support please complete the information below

Amount of Child Support Paid	Name of Who Child Support Was Paid To	Name of Child Paying Support For
TOTAL:		

G. Food Stamp Benefits – Calendar Year 2021 and/or 2022

Were you eligible to receive food stamps during the calendar year 2021 and/or 2022?

YES – Attach documentation from DHHS. A printout from the web site or a copy of your SNAP card will be accepted as documentation.

NO – Continue to signatures

H. Sign this worksheet

By signing this worksheet, I (we) certify that all the information reported on this worksheet is complete and correct. If dependent, at least one parent must sign. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student Signature

Date

Parent (Dependent) or Spouse (Independent) Signature

Date