

Frequently Asked Questions (International Applicants)

Getting Started

Which program am I eligible to apply for as an international student?

We are unable to offer admission to international students for online degree programs (except for residents of Bermuda). Thomas offers one [in-person MBA program](#) which is open to all students who have completed a bachelor's degree in a business related field. The in-person Master of Business Administration program provides students with intensive specialized management education in a wide range of subjects designed to expose students to theoretical and applied business scenarios. A cumulative **undergraduate GPA of 3.0** is required for admittance due to the accelerated nature of this in-person program.

To help ensure that a student has the foundational business knowledge necessary to succeed in the program, applicants are encouraged to have competency in statistics, economics, and accounting demonstrated by earning a "C" or better in those courses or related experience. Applicants without coursework in each of these subject areas or direct work experience in these fields may not be eligible for admission.

How many entry terms are there each year?

The in-person MBA program has two entry terms per year, including a Fall entry term each August and a Spring entry term each January.

What are the application deadlines?

Thomas offers rolling admission for both the Fall and Spring entry terms. The application deadline for Fall entry is mid-June each year, and the application deadline for Spring entry is mid-November each year. Applicants are encouraged to submit their application as early as possible to accommodate international VISA or I-20 processing deadlines.

Do I need to hold an undergraduate degree in business to be eligible to apply for the Master of Science in Business Administration program?

Thomas does not require that a student hold a specific undergraduate business degree to be eligible for admission, but the in-person MBA program expects students to have completed previous coursework in either business or a STEM field. To help ensure that a student has the foundational business knowledge necessary to succeed in the program, applicants are encouraged to have competency in statistics, economics, and accounting demonstrated by earning a "C" or better in those courses or related experience. Applicants without coursework in each of these subject areas or direct work experience in these fields may not be eligible for admission.

Is there a minimum GPA requirement expected for admission to the in-person MBA program?

A cumulative **undergraduate GPA of 3.0** is required for admittance due to the accelerated nature of the in-person MBA program. To help ensure that a student has the foundational business knowledge necessary to succeed in the program, applicants are encouraged to have competency in statistics, economics, and accounting demonstrated by earning a “C” or better in those courses or related experience. Applicants without coursework in each of these subject areas or direct work experience in these fields may not be eligible for admission.

What is the English Proficiency Exam Score required for admission?

The minimum requirements include: 72 for TOEFL, 5.5 for IELTS, or 105 for Duolingo. If English was the medium of instruction used in your undergraduate studies, this requirement can be waived.

Application Materials

Is there an application fee?

No, the online application is free.

How do I submit my official transcripts?

Thomas requires international transcripts to be evaluated by our transcript review partner, SpanTran. Applicants must submit official transcripts from all post-secondary institutions previously attended through the Thomas College [SpanTran](#) portal. The cost of a [SpanTran](#) evaluation will be deducted from your tuition if you are accepted and attend Thomas College. However, before you pursue the cost of a formal transcript evaluation, if you would like to have a preliminary transcript analysis conducted by our office to see if you have completed the prerequisite coursework expected for admission, you can email an unofficial copy of your transcripts to grad@thomas.edu and request that an admissions counselor complete a preliminary review.

Who should I ask to write my letters of reference?

Letters of reference can be requested from individuals who you feel are best suited to speak to your ability to succeed in a graduate program. In the application portal, you will be asked to enter the name and contact information for two professional references. This will send an automated email with a personalized upload link directly to your references where they can upload their letter and complete this required step. Recommendations can be submitted by employers, mentors, professors, or college advisors.

Are there any testing requirements for admission?

Thomas does not require entrance exams as part of the admissions process, such as the GRE or GMAT. Students will be asked to produce test scores to demonstrate English language proficiency in one of the following ways if English was not the medium of instruction at a student’s undergraduate institution. If English was the medium of instruction used in your undergraduate studies, this requirement can be waived.

Accepted English Language Proficiency Scores:

TOEFL	72
IELTS	5.5
Duolingo	105

Is there an interview requirement for admission?

No, Thomas does not require an interview as part of the admissions process.

Finances and Scholarships

What is the estimated cost of attendance?

Applicants can review the [Tuition & Fees](#) webpage for information about the total cost of attendance for the in-person MBA program.

Are there scholarships available?

All students applying for in-person graduate programs with plans to live on-campus are considered for resident merit scholarships ranging from \$14,000 - \$18,000, depending on your undergraduate GPA. Every applicant for the on-campus program is automatically considered for any available resident merit scholarships and there is no additional application required.

Do I have to live on campus or am I permitted to find my own housing off campus?

Applicants are not required to live on campus to participate in the in-person MBA program, however, the College cannot provide any assistance to students in searching for or securing off campus housing.

Where can I find the Declaration of Finance form?

The Declaration of Finance form is the last application material a student needs to submit before their application is complete. Our team will email applicants the Declaration of Finance form upon the successful completion of a [SpanTran evaluation](#) and help offer support for next steps at that time.

Program Details

How many weeks are in a term?

Each term is approximately 16 weeks in length.

How soon will I hear back with a decision on my application?

Applicants can expect to hear back within two weeks of submitting all required application materials.